

Harvard University Accessibility Services:

This list includes Harvard preferred vendors and guides to help increase accessibility, and inclusive welcoming learning and working environment for individuals with disabilities while complying with federal and state regulations.

Note that it is the responsibility of each individual Harvard school, department or event sponsor to be responsive to all requests as well as to cover the cost of accommodations provided to an individual/general audience at their event or program.

Company Name	Description	Cost	Turnaround Time	Contact Information
3PlayMedia	<ul style="list-style-type: none"> • Captioning • Transcription • Audio Description 	Prices vary based on the type of service. View pricing here.	<ul style="list-style-type: none"> • Depends on job (will meet deadlines) 	Digital Accessibility Services <ul style="list-style-type: none"> • digitalaccessibility@harvard.edu
Harvard Public Affairs and Communications (HPAC)	<ul style="list-style-type: none"> • Best practices for visual identity and social media, a curated list of recommended vendors, details and tips for photography and videography, and information on analytics. 	N/A	<ul style="list-style-type: none"> • N/A 	Content Strategy Team <ul style="list-style-type: none"> • digitalcomms@harvard.edu
Zoom Live Transcription	<ul style="list-style-type: none"> • Allows participants to see automatically generated captions and transcriptions of spoken audio in real time during a meeting or webinar. 	N/A	<ul style="list-style-type: none"> • N/A 	HUIT technician <ul style="list-style-type: none"> • Submit a ticket • (617) 495-7777
VITAC	<ul style="list-style-type: none"> • Professional live captioning 	<ul style="list-style-type: none"> • Integrated into Zoom meeting or webinar <ul style="list-style-type: none"> – ○ \$2.05/per min ○ \$123/per hr • Streaming webinars and events (non-Zoom) <ul style="list-style-type: none"> ○ \$1.75/per min ○ \$105/per hr 	<ul style="list-style-type: none"> • N/A 	Event staff <ul style="list-style-type: none"> • css@vitac.com

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<u>AbleDocs</u>	<ul style="list-style-type: none"> Professionally remediated accessible doc 	<ul style="list-style-type: none"> Simple Documents - Starts at \$5/page with \$25 minimum charge per document Complex Documents - Starts at \$12/page with \$25 minimum charge per document Fillable forms or those requiring Optical Character Recognition (OCR) - Starts at \$55/page. 	<ul style="list-style-type: none"> Depends on job (within a week) 	<ul style="list-style-type: none"> harvard.abledocs.com
<u>Accessibility Tools</u>	<ul style="list-style-type: none"> Accessibility Testing Tools and Practices How to make your PDF accessible How to make your Word document accessible How to make your Excel document accessible 	N/A	N/A	N/A
<u>ASL Interpreting</u>	<ul style="list-style-type: none"> Referral agencies can respond to interpreter and CART requests for Harvard affiliates and guests who are Deaf and/or Hard of Hearing. The two agencies identified below offer remote services for ASL or CART. Remote may be a helpful option to consider for the implementation of last-minute requests. <ul style="list-style-type: none"> Hands in Motion 	<ul style="list-style-type: none"> Request quote by contacting the companies. 	<ul style="list-style-type: none"> Depends on job 	<p>Hands in Motion</p> <ul style="list-style-type: none"> jmann@himservice.com (877) 310-8389 <p>ASL Services</p> <ul style="list-style-type: none"> nwscheduling@aslservices.com (prescheduled in-person interpreter requests) vrischeduling@aslservices.com (prescheduled video interpreting services) Via telephone:

○ [ASL Services](#)

- (407) 518-7900 ext. 334 (all prescheduled requests)
- (407) 931-8050 (pager for same day/next day service)
- (877) HAVE-VRI (same day/next day video interpreting requests)