

Project Management Strategies for the Researcher

All Sessions: GLOSSARY



Key Terms

Term	Definition*
Baseline	Documented commitments (costs and schedule at minimum) against which project performance will be measure
Charter	A document that details the scope, organization, and objectives of a project.
Deliverable	Any unique and verifiable tangible output within a project
Estimate	A rough or approximate calculation (<i>Merriam Webster</i>)
Milestone	A specific progress points or events in (a) project timeline.
PMBOK	The Project Management Body of Knowledge. The official reference of the Project Management Institute (PMI).
Project	A temporary endeavor ... to create a unique product, service, or result
Reserve	An agreed-to allocation of time or resources to address known or unknown circumstances (risks) the plan has (consciously) not accounted for.
Risk	an uncertain event or condition that, if it occurs, has a positive or negative effect on a project's objectives.
Schedule	A comprehensive list of project activities and milestones in logical order, with start and finish dates for each component.
Scope	Everything (a project) must accomplish in order to be deemed successful.
Work Breakdown Structure	A comprehensive, hierarchical model of the deliverables constituting the scope of a project

*Above definitions are paraphrased from one or more of the below lexicons, unless otherwise noted.

Online Lexicons

- 1 [CDC UP Project Management Guide \(PMG\) Glossary](#)**
'CDC UP.' Centers for Disease Control and Prevention, Centers for Disease Control and Prevention, www2.cdc.gov/cdcup/library/glossary/default.htm.
- 2 [The Complete Glossary of Project Management Terminology](#)**
Eby, Kate. *'The Complete Glossary of Project Management Terminology.'* Smartsheet, 24 Feb. 2017, www.smartsheet.com/complete-glossary-project-management-terminology.
- 3 [PMI Lexicon of Project Management Terms](#)**
Membership Required. *'PMI Lexicon of Project Management Terms.'* Lexicon of Terms | Project Management Institute, www.pmi.org/pmbok-guide-standards/lexicon.