Digital Tools for Projects

- **To-Do Lists:** Take charge of your tasks.
  - todoist
  - TickTick
  - Microsoft To-Do

- **Brainstorming:** Organize your ideas.
  - Stormboard
  - MindNode
  - *Mac only

- **Note Taking:** Streamline your notes.
  - EVERNOTE
  - OneNote

- **Work/Life Balance:** Manage your life in and out of the office.
  - Strides
  - *Mac only
  - Google Calendar

- **Time Management:** Focus your attention and use your time purposefully.
  - Clockify
  - toggl
  - focus booster

- **Research Information/ Surveys:** Securely manage your data.
  - REDCap
  - Confluence

- **Project Management Strategies for the Researcher**