Q: Are investigators who do not have a Harvard University or MIT appointment, or are based at institutions not affiliated with Harvard, eligible to submit an application?
A: The PI must hold an academic appointment at Harvard University or MIT (see next FAQ for details). However, co-investigators (Co-Is) can be from any institution. If you are working with a Co-I from an outside institution, please justify how the external expertise adds value to the project.

Q: Who is eligible to be a PI?
A: Any faculty member who holds an academic appointment at Harvard University as an assistant professor, associate professor, or professor, irrespective of type of degree or institutional affiliation is eligible to serve as the PI. Faculty members who hold academic appointments through MIT at the rank of assistant professor, associate professor, or professor are also eligible to serve as project PIs.

Investigators who hold appointments such as lecturer, instructor, or research scientist/associate are eligible to apply as PI if approved by and with the support of their department chair/division chief. Investigators at these ranks must provide a letter from their department chair/division chief, as appropriate, verifying their appointment title and status, and departmental/divisional support of the application.

Q. Who is eligible to be a Co-I?
A: A Co-I is a substantial contributor who helps conceive of the research idea, contributes to the intellectual development of the project, and/or designs the study or part thereof (e.g., scientific or technical details), and will be involved in the study throughout the funding year. Co-Is can be from any institution, however if you are working with a Co-I from an outside institution, please provide justification of how the external expertise adds to the project.

Although trainees (e.g. students, clinical trainees, post-doctoral fellows, clinical fellows) visiting and adjunct faculty cannot serve as the PI on an application, they may serve as Co-Is if they make a substantial contribution to the project.

Q: Is there an optimal number of Co-Is that should be involved with a project?
A: There is no limit to the number of Co-Is that may be listed. However, Co-Is are not required.

Q: I am submitting an application on behalf of the principal investigator (PI); will he/she be notified?
A: All email notifications will be sent to the submitter and the PI. All access to the application in Apply Hub is limited to the submitter. The submitter will need to work with the PI to keep him/her apprised of the status.

Q: Can researchers submit more than one application?
A: Researchers may submit only one application as PI. Researchers may be listed as a Co-I on multiple applications.

Q: What is the review process?
A: Applications submitted by 5:00pm EDT on August 10, 2018, with all required documents, will undergo an administrative review and a scientific review by the U19 Review Panel. Awardees will be announced in mid-September.
Q: I have additional questions or need clarification. Whom should I contact?
A: All inquiries related to the application process, eligibility, and/or scientific research areas should be directed to Sarah Hillman, (617-432-6569); Sarah_Hillman@hms.harvard.edu

Inquiries related to financial or grants management issues should be directed to Sandra Hatten, (617-432-4526); Sandra_hatten@hms.harvard.edu