Cancellation Policy:
**For Harvard affiliates:** This policy applies to all accepted and confirmed applicants, regardless of institution affiliation, to Postgraduate Education educational offerings.

Cancellation requests must be submitted in writing to education@catalyst.harvard.edu by 5pm EST the day before a course/workshop/seminar begins. A $50 fee will be applied to all cancellations that occur after the cancellation deadline.

**Refund Policy for Course Fees:**
**For non-Harvard affiliates,** if you cancel within five (5) business days of the course, you will not be eligible for a refund.

**When can I expect my return?** The refund is processed immediately. Once processed, the refund should be seen in your account within 5-7 business days.

**May I transfer my refund to another course?** Refunds are non-transferable.

*The Harvard Catalyst Postgraduate Education team uses a secure payment gateway that stores and encrypts your financial information. When you enter your financial information it will be securely stored in the payment gateway and only used if you incur a cancellation fee. If you do not incur a cancellation fee, your financial information will be deleted from the payment gateway system. If you have questions or concerns, please contact us.*